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STATE OF ILLINOIS INTERNAL AUDIT ADVISORY BOARD

WEB ADDRESS: [HTTP://SIAAB.AUDITS.UILLINOIS.EDU](http://SIAAB.AUDITS.UILLINOIS.EDU)

Location

Capital City Center
130 West Mason
Video Conference Room 104
Springfield, Illinois 62702

James R. Thompson Center
100 West Randolph
Video Conference Room 9-036
Chicago, Illinois 60601

AGENDA

April 12, 2016 – 1:00 P.M.

- **Call to Order**
- **Roll Call**
- **Minutes***
 - Approve minutes from March 8, 2016 Meeting
- **Public Participation**
- **Reports/Updates***
 - CPE Coordinator
 - Quality Assurance Coordinator- Approval of requests, reports and activities including but not limited to the following:
 - Lottery QAR team request
 - Insurance QAR team request
 - EPA Late QAR Notice Received from EPA 4-5-16
 - Review and approve Late QAR Letter to be sent out
 - FOIA Officer- Debbie Abbott- Certificate of FOIA Training March 2016
Discuss and approve revised Public Records Management Tool for SIAAB website
 - Guidance Coordinator- Discussion and approval of guidance, resources and other related topics including but not limited to the following:
 - Draft Guidance #7 Access and Disclosure of Records
 - IIA Proposed Standard changes
- **Old Business***
 - Financial Reporting Standards Board Discussion and Updates
 - Fall Conference Discussion
 - Spring 2016 Chief Internal Auditors Roundtable from April 7, 2016
 - Record Retention
 - SIAAB to reach out to new Auditor General and develop a list of issues to discuss with new Auditor General
- **New Business**
 - Discuss SIAAB Matrix changes, include consideration of IIA's QAR Manual
- **Announcements***
 - Next Regular Meeting – **May 10, 2016 1:00 p.m.** *

*Action May Be Taken by the Board via Motion/Vote Process

Note: In accordance with the Opening Meetings Act, 5 ILCS 120/2.2 (a) "The requirement of a regular meeting agenda shall not preclude the consideration of items not specifically set forth in the agenda.